

RESOLUTION NO. 2022 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN
BRUNO ADJUSTING THE MASTER FEE SCHEDULE**

WHEREAS, the City Council adopted resolutions updating the master fee schedule and adopting the user fee cost recovery policy on June 22, 2021;

WHEREAS, the above-referenced City resolutions require annual adjustments to the fees following a set schedule or reflecting changes in inflation on July 1 of every year;

WHEREAS, the Consumer Price Index for all urban consumers in the San Francisco metropolitan area increased by 4.2% and the California Construction Cost Index increased by 17%;

WHEREAS, staff recommends adjusting the Master Fee Schedule in accordance with the requirements of each fee; and

WHEREAS, while implementing Willdan's user fee study in FY 2021-22, Community and Economic Development (CED) and Public Works staff recognized certain services rendered that were not included as part of the user fee study. Staff also recognized fees that did not meet the cost recovery standards based on the time spent on projects.

WHEREAS, consistent with City Council policy to maximize cost recovery for development related services, staff completed fee study and recommends changes or addition to planning and building fees for:

- Stop Work Notice
- Code Compliance Investigation
- Temporary Certificate Occupancy Review
- Request for New/ Change in Address
- Mitigated Negative Declaration
- SB330 Preliminary Review
- Condo Use Permit
- Expanded Categorical Exemption
- Variance – Residential (Multi-Family) and All Non-Residential
- Temporary Certificate Occupancy Deposit
- Technology Cost
- Administrative Fee for Plan Check (Plan Reviews) for 4th & subsequent submittal
- Newspaper Rack Permit
- General Plan Maintenance
- Work without a Permit- Investigation Fee
- Minimum Public Works Building Permit Plan Review Fee

WHEREAS, updated Master Fee Schedule and proposed fee changes will become effective July 1, 2022.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby adopts the Master Fee Schedule and user fee changes as proposed.

Dated: April 12, 2022

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I, Melissa Thurman, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of San Bruno this 25th day of May 2021 by the following vote:

AYES: Councilmembers: _____

NOES: Councilmembers _____

ABSENT: Councilmembers: _____

ATTEST:

Melissa Thurman, MMC
City Clerk